



**EHLANZENI DISTRICT MUNICIPALITY VACANCY**  
(AN EQUAL OPPORTUNITY EMPLOYER)  
SITUATED IN NELSPRUIT (MBOMBELA) IN THE MPUMALANGA PROVINCE

APPLICATIONS ARE INVITED FROM UNEMPLOYED GRADUATES WHO REQUIRE WORKPLACE EXPERIENCE NECESSARY TO INCREASE CHANCES OF SECURING EMPLOYMENT IN THE FOLLOWING FIELD OF STUDY:

(People with disabilities and youth are encouraged to apply)

**INTERNAL AUDIT INTERN**

**Remuneration:** R120 000 per annum  
2 years 'internship contract  
Appointment will be in accordance with the Conditions of Service of Ehlanzeni District Municipality

**Requirements:** Grade 12 plus a completed three-year Diploma in Internal Auditing or equivalent, Computer Literacy (MS Office Packages – MS Word, Excel and PowerPoint). A general knowledge of developments in Local Government's finances and corporate governance. Good interpersonal skills; Good written and oral communication skills

The incumbent will primarily be trained and required to assist in the following roles:

Perform internal audit tasks as per audit program; report to the Chief Audit Executive on the implementation of the internal audit plan on matters relating to:

- The internal audit; internal controls; accounting procedures and practices; risk and risk management; performance management; loss control; execution of council resolutions and compliance with the MFMA and any other applicable legislation.
- Examine and review the reliability and integrity of financial and operational information and the means used to identify, measure, classify and report this information;
- Examine and review the systems established to ensure compliance with policies, plans, procedures, laws, regulations and contracts that could have an impact on the overall operations and reporting to council;
- Examine and review the system of internal controls for safeguarding assets of the municipality;
- Periodically verify the existence of property and equipment assets of the municipality;
- Evaluate the economy and efficiency with which the municipality has utilized resources;
- Review the operations and programmes of the municipality to ascertain whether the results are consistent with established goals and objectives;
- Evaluate the extent of compliance and reliability of performance management systems as required by legislation and establish whether annual performance agreements are evaluated at the end of each financial year;
- Perform investigations into financial problems of the municipality based on circumstances encountered during internal audit reviews or as requested by the audit committee or management;
- Perform such other duties as may be assigned by the Accounting Officer.

**Closing date:** 17 February 2017

- Applicants be between the age of 18-35 years;
- South African citizens;
- Unemployed and never participated in any internship programme before, and;
- Must be willing to sign an internship agreement.

Should you not receive a response within 30 days from the closing date, please consider your application as unsuccessful.

Completed CV's with certified copies of certificates may be posted to-

The Acting Municipal Manager

Ehlanzeni District Municipality

PO Box 3333

MBOMBELA

1200

REF: Internal Audit Internship

Or handed in at no 8 van Niekerk Street, Mbombela, 1200

For further information contact the Manager: Corporate Services on telephone number (013) 759 8507.

**SR MHLONGO  
ACTING MUNICIPAL MANAGER**

