



EHLANZENI DISTRICT MUNICIPALITY
(AN EQUAL OPPORTUNITY EMPLOYER)
SITUATED IN NELSPRUIT IN THE MPUMALANGA PROVINCE

APPLICATIONS ARE INVITED FROM COMPETENT PERSONS TO FILL THE FOLLOWING POSITION:
(PREVIOUSLY DISADVANTAGED INDIVIDUALS ARE ENCOURAGED TO APPLY)

GENERAL MANAGER: SOCIAL SERVICES AND DISASTER MANAGEMENT
5-YEAR FIXED-TERM PERFORMANCE-BASED CONTRACT

- Remuneration:** A competitive remuneration package will be negotiated with the successful candidate based on qualifications and experience. The package will be in accordance with the Government Gazette no 40118 of 4 July 2016 on the determination of Upper limits of total remuneration payable to Managers directly accountable to Municipal Managers.
(Minimum) R919 508; (Midpoint) R1 081 773; (Maximum) R1 244 039
- Requirements:** A Bachelor's Degree in Social Sciences/Public Administration/Law or equivalent. A postgraduate degree would be an added advantage. A minimum of at least 5 years relevant work experience at senior management level in Social Services and or Disaster Management ideally within large/public sector organisations. Extensive and practical sound knowledge of the Local Government legislation and procedures. Computer literacy and a valid driver's licence.
- Leading and Core Competencies:** Strategic direction and leadership, People Management, Program and Project management, financial management, Change and governance Leadership. Planning and organising, Analysis an innovation, Knowledge and information management, Communication and presentation skills, Results and Quality focus.
- Knowledge:** Advanced knowledge and understanding of relevant Local government policies and legislation, institutional governance systems, Understanding of IDP, PMS and Budget processes its regulations, Council operations, Delegation of powers, Budget and Financial management. Extensive experience in community facilitation and networking.
- Key performance areas:** Manage the entire Social Services and Disaster Management Directorate. Provide advice and assistance to the Accounting Officer on all matters relating, but not limited to powers and functions assigned and delegated in terms of the MFMA, Municipal Systems Act as amended, Municipal Structures Act and other relevant legislation. Manage and control various line functions within the Directorate, such as Social Security Reforms, Sustainable Livelihood Programmes, Transversal and Gender Mainstreaming issues, Community Development Programmes and Disaster Management. Provide support to Political Office Bearers. Compile and submit quarterly and annual performance reports. Compile and manage departmental budget in line with Council, MFMA and SCM requirements. Co-ordinate and provide support local municipalities.
- Closing date:** 28 April 2017

Applicants should use the application form obtainable from the EDM website: www.ehlanzeni.gov.za. Candidates must be South African or permanent residents. Applicants for the above advertisement are required to submit their detailed CV together with certified copies of qualifications; certificates of service from previous employers; identity document, as well as completed prescribed application form.

Shortlisted candidates will be subjected to suitability checks including qualifications, employment records, criminal records, company ownership/directorship and reference checks and must be prepared to undergo a psychometric test. Applications not accompanied by the required documentation will not be considered.

Council reserves the right not to continue with the recruitment process for any valid reason. Females and people with disabilities are encouraged to apply. Faxed or emailed applications will not be accepted. Correspondence will only be entered into with shortlisted candidates. Applicants not contacted within 30 days of the closing date may safely assume that their applications were not successful. The Council nevertheless appreciates the interest shown by applicants.

Completed CVs with certified copies of certificates may be posted to -

The Municipal Manager
Ehlanzeni District Municipality
PO Box 3333
MBOMBELA
1200

Or handed in at 8 van Niekerk Street, Nelspruit, 1200

For further information contact the General Manager Corporate Services on telephone No (013) 7598507/8696

F S SIBOZA
MUNICIPAL MANAGER

